



## Acton-Boxborough Regional School District

15 Charter Road Acton, MA 01720

978-264-4700

[www.abschools.org](http://www.abschools.org)

### Acton-Boxborough Regional School Committee Meeting

April 4, 2024 at 7:00 p.m.

Administration Building Auditorium To view only: <https://www.youtube.com/actontv1>

1. **CALL TO ORDER** (7:00)
2. **CHAIRPERSON'S WELCOME** - *Adam Klein*
  - a. ABRHS Student Representative Update - Molly Norris '25, Julia Zhou '26, Diksha Mhatre '26, Nikhil Nomula '26, Jadon Yang '26
  - b. Public Participation
  - c. Superintendent's Update - *Peter Light*
3. **NEW BUSINESS**
  - a. [Recommendation to Appoint Assistant Superintendent for Teaching and Learning](#) (Addendum) - **VOTE** - *Peter Light*
    - i. [Cover letter](#) and [resume](#) (Addendum)
4. **PUBLIC HEARING: FY25 ABRSD MA DESE SCHOOL CHOICE PROGRAM** - *Andrew Shen*
  - a. Call to Order (7:30)
  - b. Adjourn
  - c. [FY25 ABRSD MA DESE School Choice Program Participation](#) - **VOTE** - *Adam Klein*
5. **GUESTS & PRESENTATIONS** (7:40)
  - a. [Acton Point of View](#) - *Christi Andersen, Chair and Jason Cole, Vice Chair (Acton FinCom)*
  - b. [District Goal #2](#) - *Dr. Deborah Bookis, Dora Sanchez, Pk-6 Literacy and SS Curriculum Coordinator Heather Haones, PK-6 Mathematics Curriculum Coordinator, Katherine Thompson, PDB STEAM Coach Kerry Cusick, Blanchard Reading Specialist*
6. **ONGOING BUSINESS** (8:45)
  - a. School Committee Communication Goal Update - *Adam Klein*
  - b. Subcommittee and Member Reports
    - i. Acton Leadership Group - *Tori Campbell, Rebecca Wilson, March 25*
    - ii. Health Insurance Trust and Updated **VOTE** to withdraw from Acton Health Insurance Trust- *Andrew Schwartz, March 28*
      - a. [Memo](#)
    - iii. Policy Subcommittee - *Liz Fowlks, March 28*
    - iv. Budget Subcommittee - *Rebecca Wilson, April 1*
  - c. Consent Agenda/Action Items - **VOTE** - *Adam Klein*
    - i. Approval of ABRSC Meeting Minutes of [3-7-21](#) and [3-21-24](#)
    - ii. Approval of [Regeneron STS 2023 School Award](#) \$4,000 to ABRHS
  - d. Statement of Warrants and Recommendation to Approve [4-4-24](#) - **VOTE** - *Adam Klein*
7. **ADJOURN** (9:00)

**FYI-** [Conflict of Interest](#) - Sheri-Lynne Matthews  
Proposed [2024-2025 ABRSC meetings](#)  
Community Coffee 4-27-24 at KJ's Caffe 9:00 am  
Student Enrollment - [4-1-24](#)  
[Acton](#) and [Boxborough](#) Town Election Calendars

Posted on March 29, 2024 at 1:30 pm/ Reposted on April 2, 2024 at 1:00 pm

NEXT MEETINGS: April 25 and May 2 at 7:00 p.m. in the Administration Building Auditorium

*To develop engaged, well-balanced learners through collaborative, caring relationships.*



## Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

<b>MEETING DATE</b>	4-04-24	<b>AGENDA ITEM NUMBER</b>	2.
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<b>AGENDA ITEM TITLE</b>	Chairperson's Welcome
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<b>PRESENTER(S)</b>	Adam Klein
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<b>SUMMARY OF TOPIC</b>	<p>The Chair welcomes members and the public to the meeting. The Chair is also required to state if the meeting is being taped. Acton TV tapes and broadcasts most School Committee meetings.</p> <p>Individuals who wish to view the meeting, but do not wish to speak may do so by using the YouTube Link posted on the agenda.</p>
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<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>	
<b>X</b>	No action requested - this is a short update or presentation of information
	Request input and questions from the School Committee, but no vote required
	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	for the first time, with a request that the School Committee vote at a subsequent meeting or
	with the request that the School Committee take action immediately

*If formal action is requested, include a suggested motion or contact Julie LaLumiere.*

<b>APPROX AGENDA TIME</b>	5 min
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<b>FOLLOW-UP</b>	
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## Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

<b>MEETING DATE</b>	4-04-24	<b>AGENDA ITEM NUMBER</b>	2.a
<b>AGENDA ITEM TITLE</b>	ABRHS Student Representative Update		
<b>PRESENTER(S)</b>	Molly Norris '25, Diksha Mhatre '26, Julia Zhou '26, Nikhil Nomula '26, Jadon Yang '26		
<b>SUMMARY OF TOPIC</b>	Our reps report at the first meeting each month and share some student perspectives on current events at the High School.		

<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>	
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	If formal action is requested, is this item being presented:
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	with the request that the School Committee take action immediately

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<b>SUGGESTED MOTION</b>	
<b>FOLLOW-UP</b>	
<b>APPROX. TIME FOR THE AGENDA ITEM (MIN.)</b>	5 min.
<b>ATTACHMENTS</b>	none

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## Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

<b>MEETING DATE</b>	4-04-24	<b>AGENDA ITEM NUMBER</b>	2.b
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<b>AGENDA ITEM TITLE</b>	Public Participation
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<b>PRESENTER(S)</b>	Adam Klein, Chairperson
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<b>SUMMARY OF TOPIC</b>	<p>Policy <a href="#">BEDH</a>, permits members of the public to speak for up to 3 minutes on items not included on the agenda. Comments regarding items on the agenda would be made during that part of the meeting. The Committee/Administration typically does not respond to comments during public participation.</p>
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<b><u>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</u></b>	
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote is required
<input type="checkbox"/>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	<input type="checkbox"/> for the first time, with a request that the School Committee vote at a subsequent meeting OR <input type="checkbox"/> with the request that the School Committee take action immediately

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<b>SUGGESTED MOTION</b>	
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<b>APPROX. AGENDA TIME</b>	20 min.
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<b>ATTACHMENTS</b>	none
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## Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

<b>MEETING DATE</b>	4-04-24	<b>AGENDA ITEM NUMBER</b>	2.c
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<b>AGENDA ITEM TITLE</b>	Superintendent's Update
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<b>PRESENTER(S)</b>	Peter Light
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<b>SUMMARY OF TOPIC</b>	Bi-weekly Superintendent's Update. This is brought to the meeting and posted to our website for families and the community the following day.
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<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>	
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote is required
<input type="checkbox"/>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	<input type="checkbox"/> for the first time, with a request that the School Committee vote at a subsequent meeting OR <input type="checkbox"/> with the request that the School Committee take action immediately

*If formal action is requested, include a suggested motion or contact Julie LaLumiere.*

<b>SUGGESTED MOTION</b>	
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<b>FOLLOW-UP</b>	
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<b>APPROX. TIME FOR THE AGENDA ITEM (MIN.)</b>	5 min.
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<b>ATTACHMENTS</b>	Brought to meeting
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## Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

<b>MEETING DATE</b>	4-04-24	<b>AGENDA ITEM NUMBER</b>	3.a
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<b>AGENDA ITEM TITLE</b>	NEW BUSINESS
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<b>PRESENTER(S)</b>	Peter Light
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<b>SUMMARY OF TOPIC</b>	Recommendation to Appoint Assistant Superintendent for Teaching and Learning
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<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>	
	No action requested - this is a short update or presentation of information
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<input checked="" type="checkbox"/>	Request formal action with a specific vote:
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<input checked="" type="checkbox"/>	with the request that the School Committee take action immediately

*If formal action is requested, include a suggested motion or contact Julie LaLumiere.*

<b>SUGGESTED MOTION</b>	
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<b>FOLLOW-UP</b>	
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<b>APPROX. TIME FOR THE AGENDA ITEM (MIN.)</b>	5 min.
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<b>ATTACHMENTS</b>	Memo, cover letter, and resume
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## Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

<b>MEETING DATE</b>	4-04-24	<b>AGENDA ITEM NUMBER</b>	4
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<b>AGENDA ITEM TITLE</b>	Public Hearing
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<b>PRESENTER(S)</b>	Andrew Shen
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<b>SUMMARY OF TOPIC</b>	FY25 ABRSD MA DESE School Choice Program
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<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>	
	No action requested - this is a short update or presentation of information
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<b>X</b>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
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	<b>X</b> with the request that the School Committee take action immediately

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<b>APPROX AGENDA TIME</b>	10 mins.
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<b>FOLLOW-UP</b>	
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<b>ATTACHMENTS</b>	Memo
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## Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

<b>MEETING DATE</b>	4-04-24	<b>AGENDA ITEM NUMBER</b>	5.a
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<b>AGENDA ITEM TITLE</b>	<b>GUESTS &amp; PRESENTATIONS</b>
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<b>PRESENTER(S)</b>	Christi Andersen and Jason Cole
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<b>SUMMARY OF TOPIC</b>	Acton Point-of-View
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<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>	
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote is required
<input type="checkbox"/>	Request formal action with a specific vote:
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***If formal action is requested, include a suggested motion or contact Julie LaLumiere.***

<b>APPROX AGENDA TIME</b>	15 mins.
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<b>FOLLOW-UP</b>	
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<b>ATTACHMENTS</b>	Presentation Slides
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## Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

<b>MEETING DATE</b>	4-04-24	<b>AGENDA ITEM NUMBER</b>	5.b
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<b>AGENDA ITEM TITLE</b>	<b>GUESTS &amp; PRESENTATIONS</b>
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<b>PRESENTER(S)</b>	Dr. Deborah Bookis, Asst. Supt. for Teaching and Learning; Dora Sanchez, Pk-6 Literacy and SS Curriculum Coordinator; Heather Haones, PK-6 Mathematics Curriculum Coordinator; Katherine Thompson, PDB STEAM Coach; Kerry Cusick, Blanchard Reading Specialist
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<b>SUMMARY OF TOPIC</b>	District Goal #2
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<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>	
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
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<b>APPROX AGENDA TIME</b>	45 mins.
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<b>FOLLOW-UP</b>	
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<b>ATTACHMENTS</b>	Memo
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## Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

<b>MEETING DATE</b>	4-04-24	<b>AGENDA ITEM NUMBER</b>	6.a
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<b>AGENDA ITEM TITLE</b>	School Committee Communication Goal Update
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<b>PRESENTER(S)</b>	Adam Klein
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<b>SUMMARY OF TOPIC</b>	The school committee set a communication goal for the 2023-24 school year. This is a standing agenda item for ongoing discussion of actions in support of the goal.
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<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>	
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<b>APPROX AGENDA TIME</b>	5 mins.
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<b>FOLLOW-UP</b>	
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<b>ATTACHMENTS</b>	
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## Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

<b>MEETING DATE</b>	4-04-24	<b>AGENDA ITEM NUMBER</b>	6.b
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<b>AGENDA ITEM TITLE</b>	Subcommittee and Members' Report
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<b>PRESENTER(S)</b>	School Committee Liaisons
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<b>SUMMARY OF TOPIC</b>	School Committee members provide the committee with updates from various subcommittees.
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<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>
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<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote is required
<input type="checkbox"/>	Request formal action with a specific vote:
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	<input type="checkbox"/> with the request that the School Committee take action immediately

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<b>APPROX AGENDA TIME</b>	15 mins.
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<b>FOLLOW-UP</b>	
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<b>ATTACHMENTS</b>	
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## Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

<b>MEETING DATE</b>	4-04-24	<b>AGENDA ITEM NUMBER</b>	6.c
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<b>AGENDA ITEM TITLE</b>	CONSENT AGENDA: Approval of Donations, Annual Authorization
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<b>PRESENTER(S)</b>	Chairperson
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<b>SUMMARY OF TOPIC</b>	Items on the Consent Agenda do not usually require discussion and are approved with one vote. After members are asked if any items should be held out for individual consideration, a motion to approve the consent agenda is made, seconded, and voted on. Any items held from the consent agenda are then discussed and voted on separately.
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<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>	
	No action requested - this is a short update or presentation of information
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<b>X</b>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
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	<b>X</b> with the request that the School Committee take action immediately

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<b>SUGGESTED MOTION</b>	“Move that the ABRSC approve the consent agenda as proposed/amended.”
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<b>FOLLOW-UP</b>	
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<b>APPROX. TIME FOR THE AGENDA ITEM (MIN.)</b>	5 min.
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<b>ATTACHMENTS</b>	Minutes, donation check
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## Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

<b>MEETING DATE</b>	4-04-24	<b>AGENDA ITEM NUMBER</b>	6.d
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<b>AGENDA ITEM TITLE</b>	Statement of Warrants and Recommendation to Approve
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<b>PRESENTER(S)</b>	Chairperson
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<b>SUMMARY OF TOPIC</b>	Warrants are the listing of all payments made by the school district for the period, including payroll, vendors and others. The School Committee approves these at every meeting.
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<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>	
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<b>X</b>	with the request that the School Committee take action immediately

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<b>SUGGESTED MOTION</b>	See motion in memo in the packet from S. Matthews
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<b>FOLLOW-UP</b>	
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<b>APPROX. TIME FOR THE AGENDA ITEM (MIN.)</b>	2 min
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<b>ATTACHMENTS</b>	Summary memo from S. Matthews and posted folder of individual warrants.
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## Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

<b>MEETING DATE</b>	4-04-24	<b>AGENDA ITEM NUMBER</b>	FYI
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<b>AGENDA ITEM TITLE</b>	For Your Information (FYI)
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<b>PRESENTER(S)</b>	The Chairperson and/or Superintendent may highlight individual items
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<b>SUMMARY OF TOPIC</b>	A variety of items may be found in the FYI: announcements, awards, publicity, reference materials, etc. that do not need discussion.
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<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>	
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<b>SUGGESTED MOTION</b>	
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<b>FOLLOW-UP</b>	
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<b>APPROX. TIME FOR THE AGENDA ITEM (MIN.)</b>	
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<b>ATTACHMENTS</b>	various
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